

# **Barrington Preservation Society**

[www.barringtonpreservation.org](http://www.barringtonpreservation.org)

## **Plaque Program Guidelines**

[revised 3/2024]

The BPS Plaque Program researches and documents Barrington's history and common heritage, as seen through its recognition of historic buildings and structures throughout Barrington. By showcasing architectural examples of our past, we hope to achieve a heightened awareness and appreciation of the importance of historic preservation and restoration throughout Barrington.

### **CRITERIA:**

All properties that meet the **Plaque Program Guidelines** are eligible to apply for a BPS Plaque:

1. Age, Integrity and Condition: Building/structure must be at least 100 years old, retain the integrity of its original design, and be well maintained.
2. Exterior Wall Treatments: Vinyl, aluminum and/or similar sidings are not allowed.
3. Exterior Details: If applicable, exterior details (such as doorways, cornices, balusters, etc.) should be retained or replaced in appropriate forms and materials. Aluminum storm doors and windows should be as inconspicuous as possible. Exterior details that are not integrally part of the structure (such as fencing) should be in keeping with the historic nature of the structure.
4. Additions: Additions that are determined to be greater than 50% of the building's original footprint by the BPS Plaque Committee, will require special review during the BPS Board of Trustees' pre-approval process, relating to form, scale and architectural detailing.

### **PROCESS:**

All plaque applicants meeting the above **Criteria**, should submit a Plaque Application, building photos, and \$25. non-refundable application fee to the BPS Plaque Committee. The BPS Plaque Committee will then present complete applications to the BPS Board of Trustees for pre-approval. If pre-approval is granted, the applicant will be notified, and the Plaque Committee will begin its research on the property.

Upon completion of research, the Plaque Committee will present its findings to the BPS Board of Trustees for final approval, based upon the program's criteria. If final approval is granted, the applicant will be notified, and asked for payment in full, before the plaque is ordered and manufactured. All plaques, along with a research dossier summarizing the Plaque Committee's findings, will be formally presented to applicants at our annual Plaque Program.

New plaques are \$500. (plus a \$25. non-refundable application fee).

Replacement plaques are \$400. (plus a \$25. non-refundable application fee).

Thank you for your interest in the BPS Plaque Program. Please direct all questions and inquiries to the BPS Plaque Committee at: [plaques@barringtonpreservation.org](mailto:plaques@barringtonpreservation.org)